

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
OF MEETING HELD AUGUST 25, 2005**

A public meeting of the Arizona Geographic Information Council was convened at 1:37 p.m. on August 25, 2005 at the Arizona Department of Transportation Human Resources Development Center, 1130 North 22<sup>nd</sup> Avenue, Phoenix, AZ 85009 in the Grand Canyon Room. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Victor Gass, Arizona Department of Environmental Quality  
Chris Newton, Arizona Department of Health Services  
Boyd Larkin, designee for Richard Oland, Arizona Department of Revenue  
Gene Trobia, Arizona State Cartographer's Office  
Gary Irish, Arizona State Land Department  
Chris English, Bureau of Indian Affairs  
Tom Sturm, US Geological Survey  
Timothy Smothers, League of Arizona Cities and Towns  
Rick Harrington, Southern Arizona Geographic Information Systems  
Kevin Blake, Northern Arizona Geographic Information Forum  
Jami Garrison, Arizona Department of Transportation  
Dena Gambrel, Arizona Department of Water Resources  
Candace Bogart, US Forest Service  
Keith Larson, Natural Resource Conservation Service  
Rita Walters, Maricopa Association of Governments  
Howard Ward, Terra Systems

Attending by teleconference was:

Richard Trapp for Larry Fellows, Arizona Geological Survey

Absent were:

Lisa Danka, Arizona Department of Commerce  
Linda Strock, Arizona Department of Economic Security  
Brenda Fox-Grey, Arizona Department of Education  
Richard Oland, Arizona Department of Revenue  
Leland Dexter, Northern Arizona University  
Larry Fellows, Arizona Geological Survey  
Manny Rosas, Pima Association of Governments  
Lee Harbers, Arizona Professional Land Surveyors Association  
Sharon Nicholson, Arizona Department of Public Safety  
Craig Wissler, University of Arizona  
Bradley McNeill, Arizona State Parks  
Dave Minkel, National Geodetic Survey  
Rodney Hampton, Arizona Association of Counties  
Jackson Johnson, Bureau of Land Management

The following matters were discussed, considered, and decided at the meeting:

I. Call to Order. The Council was called to order at 1:37 p.m. by Timothy Smothers, AGIC President. A count of Board Members established that a quorum was present (see list of Board members and designees in attendance).

II. Budget Update: Gary Irish reported on the AGIC budget (see attached AGIC Budget Summary). The status of the AGIC budget indicated that as of June 30, 2005, the AGIC General account showed a balance of \$31,752.64 and the AGIC Conference account showed a balance of \$33,5837.78.

III. Approval of Minutes of the May 5, 2005 Board meeting. Motion made by Gene Trobia to approve the minutes of the February 3 meeting. Seconded by Keith Larson. Motion was approved unanimously.

IV. Action Item: Minutes of the May 5, 2005 AGIC Board meeting approved unanimously.

A. *Committee Reports*

1. Administration and Legal Committee

a) Nominations for President-Elect.

Tim Smothers, committee chair, noted that it is time to nominate the members for the position of President-Elect and Secretary. He also described the duties and responsibilities of the President and procedures for nominations. He then opened the discussion up for any nominations.

Gene Trobia nominated Gary Irish to continue as Secretary. Keith Larson seconded the nomination. The Board would be voting on these positions.

Gene Trobia then nominated Howard Ward as President-Elect. Tim Smothers seconded the nomination. Howard Ward was honored by the nomination, but declined the nomination due to work commitments. The nomination was withdrawn.

No other nominations were forthcoming at this time. Jami Garrison opened discussion about creating a nomination committee. Rick Harrington moved that Admin & Legal set up a nominating committee to provide a candidate(s) for President-Elect for the board to vote on at the next Board meeting in November. Gene Trobia seconded the motion. During the discussion several topics were covered including cut off dates, e-mail suggestions to the nomination committee and Tim Smothers was given the task to coordinate the nomination efforts. Motion was approved unanimously.

Action Item: Create a Nomination Committee headed up by Tim Smothers was approved unanimously.

2. Bylaws Update

The committee has had discussions regarding the clean up of AGIC's By-Laws. The matter was tabled until later in the meeting.

3. Work Plan

Tim Smothers asked all committee chairs to begin thinking about the direction of AGIC and the committees need to go next year. The committee chairs should start developing their 2006 work plans. This will be an item for discussion at the next board meeting. If there are any suggestions, please forward them to Tim.

4. Membership Affiliation Review

The Executive Board as a whole needs to review how AGIC may be more inclusive for local, regional, and tribal agencies. Membership needs to represent local through federal government.

The Outreach Committee will begin looking at current members and contact them to see if there are areas they believe AGIC can provide more effective outreach, development and coordination.

5. Bylaws Update – Revisited

Proposed revisions to the bylaws were copied and passed out to the Executive Board. One of the proposed changes in ARTICLE 3, was to change the word “shall” to “must” to give the Board latitude regarding delinquent attendees. Another proposed change was to ARTICLE 9, so that elections will be conducted by a show of hands instead of secret written ballot.

Jami Garrison Moved to accept the changes as proposed. Rick Harrington seconded the motion. Discussion was then conducted about amending the Bylaws further by including a “d” paragraph under ARTICLE 3 so that agencies with ‘long term’ Board vacancies be removed from Board membership. The original motion was amended to read: Motion to adopt by-laws as amended with an additional amendment of ARTICLE 3.d. If any of the above actions have been ineffective, the AGIC President can request the Executive Order be modified to remove the organization from Board Membership. Rick Harrington seconded the motion. The motion passed unanimously.

**Action Item: AGIC Bylaws will be changed to reflect those recommendations as approved by the Board including the addition of ARTICLE 3.d to allow the AGIC President to**

**request the Executive Order be modified to remove an inactive entity from the Board. The motion was approved unanimously.**

*B. Conference, Education, and Outreach Committee/Conference Working Group:* Santiago Garcia reported on the Conference Working Group activities. Everything is on track so far. The agenda is a full and extra abstracts have been received. All but one vendor space has been sold. Board members were asked to encourage attendance at the conference. There will not be a conference in 2006 because SWUG is scheduled to be held in Arizona that year. However, the Conference working group would like to conduct workshops in 2006. The also will develop a two-year work plan. The work group plans to submit a work plan to the Board at the November meeting.

*C. Data Resources Committee:* Gene Trobia reported that the State Cartographer's Office was informed that the Census Bureau has contracted that orthophotography be flown in all counties except Maricopa, Cochise, and Pima. Harris Corporation will use the orthos to develop a new TIGER file. Harris has subcontracted the Triathlon to fly Arizona. As contracted, this data is not public. USGS and the SCO have coordinated a contract with Triathlon to place the data into the public domain. Several federal, state and county agencies are contributing toward the acquisition of the orthos. Funding to achieve this goal need to be paid to Triathlon by the end of October. Additional processing may be available at reasonable costs. These options are being pursued.

The SCO will continue to acquire, process, convert the data, and will use the Portal and IMS to display the data.

Gene proposed that we AGIC consider what it has done in the past and what it can do to benefit the state, proceed with acquiring and processing the orthos, to set up an IMS and database server to work with the portal. Data purchased with AGIC and federal funding will make this possible.

After discussion, Gene Trobia made a motion for AGIC to provide \$20,000 funding to approve the concept and give SCO the task of putting together a work plan and a PIJ to for the project. Howard Ward seconded the motion. After continued discussion of the concept and specific project questions, Gene then withdrew the motion.

Victor Gass proposed to make this an AGIC project with planning, timeline and a budget. Gene Trobia then proposed and the SCO would work to develop a work plan and budget for review at a special meeting in mid-September.

Gene made a motion to schedule a special meeting in mid-September to review and approve a work plan to develop an imagery and SDE server for the State, which would include AGIC funding and support. Howard Ward seconded the motion. Motion passed unanimously.

**Action Item: The SCO will set up a work group to develop a work plan and set a mid-September special meeting.**

D. *Technology Committee* --The SCO and ALRIS Staff are working on the tasks given to them. All data has been reviewed and compressed by ALRIS staff. Some ISA agreements will be drafted to provide data and assign responsibility to member agencies providing data.

V. NSGIC Conference Report

Tim Smothers notified the Board that the Annual NSGIC Conference will be held September 25 – 30 in Rochester, New York. Rick Harrington, Gene Trobia and Tim will attend. One Tim's duties will be to give a two minute synopsis of AGIC activities. He will report on the conference at the next Board meeting in November.

VI. Low Distortion Coordinate Systems

Low Distortion Projection (LDP) can be a bridge between custom and standby projections so that survey and GPS/GIS data can be standardized. Tim Smothers proposed he draft a letter of support for this project.

Gene Trobia made a motion that AGIC support the President in development of a Letter of Support regarding Low Distortion Projections with assistance from the SCO staff. Keith Larson seconded the motion. Motion passed unanimously.

**Action Item: President will draft a Letter of Support with assistance from SCO staff.**

VII. Spatial Data Standards Document.

Tim Smothers reported that this document is a work in progress. He is working with APLS on developing spatial data standards from a geodetically standpoint. He is requesting assistance from the Board members to work on this development project, by providing information and guidelines to develop standards rather than develop data.

VIII. Report from the State Cartographer's Office.

A. *Height Modernization*: A letter of support is being issued from Congressman J.D. Hayworth's office requesting an additional \$3 million to added to the NOAA Geodesy budget for Arizona to conduct Height Modernization. This letter will be circulated to the Arizona Congressional delegation for their support and endorsement. The State Cartographer's Office is working with the Governor's Office and representatives of the private sector to provide information to the Arizona delegation and explain why their support of Arizona Height Modernization is important for governmental agencies and the public.

B. *Imagery Project*: The State Cartographer's Office is assembling a work group to participate in the National Agriculture Inventory Program (NAIP) The U. S. Department of Agriculture is scheduled to fly Arizona in 2007. The work group will develop a plan so that the NAIP orthoimagery is flown digitally in so that 1 meter natural color pixel imagery will be flown all over Arizona. The work group will also develop a plan to update Arizona Imagery on a regular basis.

C. *USGS Arizona Map*: USGS has extended the project for Arizona to develop a clearing house. The National Map. The extension will allow time to also integrate our efforts with the Geospatial One-Stop.

IX. Comments Requests, and Items for Future Agendas and Meeting Dates.

Question asked by a Board member of when the special meeting would be held. It was recommended that the meeting be held during the week of September 13-17. Board members would be notified of date by e-mail.

X. Call to the Public.

Eva Reid reported that she had turned in papers of incorporation for a URISA Chapter in the state of Arizona. The next meeting would be in Flagstaff. Everyone was invited to attend. Please contact Eva for date and location.

XI. Next Meeting and Location.

Next regularly scheduled meeting is November 3, 2005. Membership will be e-mailed time and location.

XII. Adjourn

Victor Gass moved to adjourn. Jami Garrison seconded the motion. Motion was approved unanimously. Meeting adjourned at 3:24 p.m.

Attachments:

- AGIC Budget Summary
- NSGIC Projects Summary